

Voluntary Chief Partnership and Fundraising Coordinator Job Advert



Organisation Background

Network AID is a voluntary charitable nonpolitical, not-for profit making youth serving human rights organisation founded on the 16th of June 2013 that seeks to contribute to the national and international agenda of empowering illiterate women/girls, youth persons with disability and deprived children in society to realize their full potential irrespective of religion, ethnic background, tribes and cultural heritage. It believes in the fundamental principles of human rights, neutrality, volunteerism, professionalism, impartiality, and integrity.

Network AID discourages all forms of social pressure, discrimination and social exclusion against illiterate women/girls, youths, persons with disability and deprived children. It receives and files complaints of human rights abuse and violation against illiterate women/girls, youth, persons with disability and deprived children; provides training and awareness raising on corruption, gender base violence, children's rights; HIV/AIDS; cancer; water sanitation and hygiene (WASH); harmful traditional practices/FGM; mental health and information communication technology; facilitate dialogue among key interest groups for the voice of illiterate women/girls, youth and deprived children to be heard and acted upon; conduct research/survey and advocate on issues that affect their well-being and development.

Vision

An informed society of illiterate women/girls, youths, persons with disability and deprived children for a sustainable, corrupt-free, and healthy population.

Mission

Enhancing the well-being and welfare of illiterate women/girls, youths, and persons with disability and deprive children development and participation for a productive and corrupt-free society.

Brief Roles and Responsibility Chief Partnership and Fundraising Coordinator

As Partnership and Fundraising Coordinator; you will assess challenges, opportunities and needs experienced by Network AID in partnering and fundraising with community and interest-based organizations, and state and local government. document and share lessons, coordinate meetings with partners, donors, and develop tools to improve partnerships and report to the Country Coordinator.

It's a very important part of the organization without whom these non-profit commercial initiatives would not have been able to function. Requesting partners, donors, supporters and distributing promotional materials together and marketing the viable summons are important parts of the responsibilities.

This is an exciting opportunity to support the MEAL Coordinator, ICT Coordinator and Programme Quality Coordinator in implementing the Network AID plan in funding strategy in relation to development and humanitarian aid, placing illiterate women/girls, youths, disabled and deprived children at the centre.

The Chief Partnership and Fundraising Coordinator is a 100% voluntary position with the possibility of allowance/salary on the availability of funds.

Requirement in Performing the Job Description

Experience

1. Experience in content identification creation offline and online
2. Strong interest in effective public-private partnerships, conservation issues and a nonprofit environment.
3. Experience in commerce, accounting and finance
4. Experience in fundraising- project proposal written
5. Experience in event planning, management and organisation
6. Experience in working with the team and supporting each other.
7. Good experience in organizational awareness.
8. Experience in utilizing social media handles.
9. Experience in oral and written conversation.

Skills

1. The position works in a high-intensity setting. Efficiency and calmness are required skills.
2. Demonstrate creativity in seeking better ways of doing things and share with the team, and promote high standards.
3. Quite observant and a go-getter.
4. Strong articulative, negotiation and persuasive skills
5. Socially professional.
6. Good team player and self-starter
7. Excellent organizational, coordination, administration, communication, and interpersonal skills.
8. Anticipates problems and regularly provides solutions. Possesses solid problem-solving skills.
9. Ability to represent Network AID clearly and professionally through excellent written, graphic, audio-visual, oral communication and interpersonal skills.
10. Ability to work well and be flexible in a team-oriented environment.
11. Strong ability to set priorities and meet deadlines; and well-organized when managing multiple tasks.
12. Ability to manage stressful situations with calm and poise.
13. Demonstrate, possess and exhibit strong leadership, people management, organizational and excellent interpersonal creative thinking and analytical skills.
14. Demonstrate and exhibit proficiency in Microsoft Office Suite

Duration

Thirty-six (36) months with three (3) months' probations with a possibility of extension for another three (3) months

Location - Remotely

Work will be done virtual/remotely at the applicant resident or anywhere deemed fit with official travel to other country programmes to render support and monitoring.

Reporting

Report directly to the Chief Country Coordinator.

How To Apply

No curriculum vitae is required. Fill out the application form and send it to jobs@networkaid.org and copy nnetaid@gmail.com as an attachment with your name, country and position applying for at the subject (e.g. name_country_position).

Deadline

Open Call till Candidate is fill

Contact

Only shortlisted applicants will be contacted

For more information: www.networkaid.org/work-with-us.html